

4-H Volunteer Criminal History Fingerprint Background Check Procedure

Please take this page with you when you go to have your background check.

In Logan County, 4-H volunteers should have their background check done at:

Logan County Sheriff's Department

284 County Road 32 S
Bellefontaine, OH 43311
Phone: 937-592-5731

BCI: \$32.00 FBI (non-Ohio): \$35 Both: \$60
(exact cash or credit card only)

Tuesday 8:00a.m. - 2:00p.m. Saturday
Wednesday 12:00 a.m. - 6:00 p.m. 8:00a.m. - 12:00 p.m.

Midwest Regional Educational Service Center

Same building as Discovery Center
1973 OH-47 West
Bellefontaine, OH 43311
Phone: 937-599-5195

BCI Cost: \$35.00 FBI (non-Ohio): \$35 Both: \$70
(exact cash, check, credit card)

BY APPOINTMENT ONLY ON TUESDAYS

OTHER OPTIONS:

There are many agencies and businesses around Logan County that provide background checks and may have more convenient hours and locations. These options are not free but you can get reimbursed through the process outlined at the bottom of this page. A list of agencies that may be able to process your background check can be found here:

<http://www.ohioattorneygeneral.gov/Business/Services-for-Business/WebCheck/Webcheck-Community-Listing>

What You Need to Get Your Ohio 4-H Background Check

1. A government issued photo ID - such as your driver's license - with your current address, and showing your date of birth.
2. Your Social Security number - Know your number? No need to bring your SS card.
3. Use **2151.86** as the reason code you are having the background check.
4. If you have not lived in Ohio for the past 5 years, you must also have an FBI report.
5. Background check results **must be mailed to:**

Attention: Background Checks – 4-H Logan COUNTY
OSU Office of Human Resources
1590 N. High St., Ste. 300
Columbus, Ohio 43201